CAM Jr./Sr. High School

Parent-Student Handbook
2026-2027

Mission of the CAM Community School District

"The mission of the CAM Community School District is to develop in all students the knowledge and skills required to be life-long learners and responsible citizens in an ever-changing society."

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District Calendar

[Digital Link to FY26-27 Calendar]

CAM 2026-2027 School Calendar FINAL – **Full Days PD**

Days/Hrs. in classroom:
TOTAL DAYS/HRS
173/1111.5

CALENDAR LEGEND

- Begin/End
- Teacher PD
- PT Conference
- Semester
- Holidays
- Vacation Days

HOLIDAYS:

Labor Day	(9/7)
Thanksgiving Day	(11/26)
Christmas Day	(12/25)
New Year's Day	(1/1)
Memorial Day	(5/31)

12 full days of PD

If needed for weather events, make up days will be added to the end of the school year.

August 2026					Student Days/Hours	
M	T	W	Th	F		
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
31						
September 2026						
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30				
October 2026						
			1	2		
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		
November 2026						
2	3	4	5	6		
9	10	11	12	13		
16	17	18	19	20		
23	24	25	26	27		
30						
December 2026						
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30	31			
January 2027						
				1		
4	5	6	7	8		
11	12	13	14	15		
18	19	20	21	22		
25	26	27	28	29		
February 2027						
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
March 2027						
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				
April 2027						
			1	2		
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		
May 2027						
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28	173	1111.5
31						
June 2027						
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		

- **Aug. 17 – 20 Teacher PD**
- **Aug. 25 First Day of School**
- **Sept. 7 Labor Day (No School)**
- **Sept. 21. Teacher PD (No School)**
- **Oct. 12 Teacher PD (No School)**
- **Oct. 22 PT Conferences**
- **Oct. 23 Conference Comp Day (No School)**
- **Nov. 16 Teacher PD (No School)**
- **Nov. 25-27 Thanksgiving Break (No School)**
- **Dec. 23 – Jan. 1 Winter Break (No School)**
- **Jan 4 Teacher PD (No School)**
- **Jan. 8 Last Day of 1st Semester**
- **Jan. 18 Teacher PD (No School)**
- **Feb. 15 Teacher PD (No School)**
- **Mar. 12 PT Conferences**
- **Mar. 15-19 Spring Break (No School)**
- **Mar. 29 Easter Monday (No School)**
- **April 12 Teacher PD (No School)**
- **May 26 Last Day of School**
- **May 27 Teacher Career Development**
- **May 31 Memorial Day**

Mission Statement & Student Learning Goals

"The mission of the CAM Community School District is to develop in all students the knowledge and skills required to be life-long learners and responsible citizens in an ever-changing society."

CAM Student Learning Goals:

1. Each student of the CAM Community School District will demonstrate improved proficiency in reading comprehension.
2. Students of the CAM Community School District will demonstrate skills in science necessary to enter into an individual student's career pathway.
3. Each student of the CAM Community School District will develop skills necessary to be a respectful, responsible, contributing citizen in his or her community.
4. Each student of the CAM Community School District will become more proficient in 21st Century Skills necessary for success in his or her tomorrow's world.

Educational Equity Statement

Board Policy Code No. 102 - Equal Educational Opportunity
Board Policy Code 102.E1 - Annual Notice Of Nondiscrimination
Board Policy Code No. 102.E2 - Continuous Notice Of Nondiscrimination
Board Policy Code No. 102.E3 - Section 504 Student And Parental Rights
Board Policy Code No. 102.E4 - Discrimination Complaint Form
Board Policy Code No. 102.E5 - Witness Disclosure Form
Board Policy Code No. 102.E6 - Disposition Of Complaint Form

It is the policy of the CAM Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you believe you have (or your child has) been discriminated against or treated unjustly at school, please contact the Equity Coordinator, Shannon Almelien, 712-762-3231 salmelien@cam.k12.ia.us

Academic Handbook

CAM Jr./Sr. High School
2026-2027

Mission of the CAM Community School District

"The mission of the CAM Community School District is to develop in all students the knowledge and skills required to be life-long learners and responsible citizens in an ever-changing society."

I. Educational Equity & Non-Discrimination

A. It is the policy of CAM School District for the CAM Jr./Sr. High School not to discriminate on the basis of race, color, age, national origin, gender, sexual orientation, gender identity, marital status, socioeconomic status, disability, religion, and creed or disability in its educational programs, activities, or employment policies as required by Title VI and VIII of the 1964 Civil Rights Act, Title IX of the 1972 Education Amendments, and Section 504 of the Federal Rehabilitation Act of 1973.

B. The curriculum in the CAM schools shall be multi-racial, multi-ethnic, and non-sexist. Its aim is to reduce and eliminate stereotyping and bias on the basis of sex, race, or ethnicity. Requirements prescribed in the current issue Minimum Curriculum Requirements and Standard for Approved Schools Iowa Department of Public Instruction shall be met.

C. All courses in the CAM High School shall be offered to members of both sexes. The schedule will be developed in such a manner that there will be no way that boys or girls can be isolated into segregated classes

II. General Course Information

A. Registration Procedure: Students are required to discuss their schedules with their parents. Each student must meet with their homeroom teacher and the counselor to complete registration. 3 Days after the first day of school will be set for “Final” schedule changes. After that date, changes will be granted only by approval of the Principal for sound academic reasons that are demonstrated by the family of the student involved.

B. Procedure for Transfer Credits: Students transferring to CAM High School are expected to work for graduation requirements of the CAM High School. Credit will be transferred for all passing courses at previous schools attended and the type of schedule will be considered. Future schedules will be set up assuming the student will graduate from CAM High School and the coursework taken previously.

C. With transfer students only: In case of incomplete work, partial credit will be issued, i.e. one quarter's work will result in one-half of a semester's work. Mid-year transfers will be placed in current year requirements, if possible. Credit will be awarded for the part of the year completed. State requirements will be completed as soon as possible.

III. Cumulative Records

A. Cumulative records may be maintained separate from permanent records in the office.

IV. **Grading System**

A. Letter grades are given at the close of each quarter of schoolwork and averaged at semester. Eligibility is figured at mid-term, the end of each quarter and the end of the grading period. Grades used by teachers have the following values:

100-96=A	95-92=A-	91-89=B+
88-86=B	85-83=B-	82-79=C+
78-75=C	74-73=C-	72-70=D+
69-67=D	66-65=D-	64 or below=F

B. Numerical equivalents of letter grades for GPA calculation:

A.....	4.0	B-.....	2.67	D+.....	1.33
A-.....	3.67	C+.....	2.33	D.....	1.0
B+.....	3.33	C.....	2.00	D-.....	0.67
B.....	3.0	C-.....	1.67	F.....	0.0

C. Scholarship applications:

1. A student may use the higher of grade point averages using all A, B, C, D, F grades with the corresponding number equivalent or A, A-, B+, B-, etc. also with the corresponding number equivalent. Ex. The student with all A's and two A-'s will be able to use a 4.0 grade point when applying for a scholarship. Class rank will still be determined by using +'s and -'s when appropriate. Any questions, please see the principal or guidance counselor.

D. **Incomplete grades:** One week is allowed to make up an incomplete grade at the end of a quarter or mid-term. (Exceptions may be made for long-term illness.) This time is given from the end of the grading period. After one week's time, the grade is recorded as an F. Teachers are responsible for notifying students with an incomplete grade and letting them know what they need to finish prior to the due date and the week expires.

E. **Mid-term deficiency reports:** Halfway through the quarter or nine-week grading period, reports are sent to the parents of students who are failing or in danger of failing. These serve to inform a parent or guardian of the student's unsatisfactory work. They are asked to discuss the student's work with him/her and find where the difficulty lies and seek a conference with his/her teacher or counselor. These reports may be sent at other times as the teacher deems necessary.

F. Teachers may also send progress reports to those students who are doing good work.

V. **2026-2027 Course Description Guide**

VI. **Graduation Requirements:**

English:

1. English 9 — 2 - Semesters
2. English 10 — 2 - Semesters
3. English 11** — 2 - Semesters**
4. English Electives — 2 - Semesters

B. **Mathematics:**

1. Mathematics 6 - Semesters with successful completion of Algebra 1

C. **Social Sciences:**

1. Cultural Geography — 2 - Semesters
2. American History — 2 - Semesters
3. American Government — 1 - Semester
4. Electives — 1 - Semester

D. **Science**

1. **Classes of 2027-2029**
   a) Environmental Science — 2 - Semesters
   b) Biology I & II — 2 - Semesters
   c) Science Electives — 2 - Semesters
   d) **Physical Science, Chemistry, Physics, or A&P**
2. **Science Class of 2030 and beyond (State mandated)**
   a) Physical Science — 2 - Semesters (fr. year)
   b) Biology — 2 - Semesters (so. year)
   c) Science Electives — 2 - Semesters
   d) **Environmental Science, Chemistry, Physics, or A&P**

E. **Physical Education:**

1. Modern Health Ed or Health & Fitness — 1 - Semester
2. Physical Education — **Each semester enrolled in school****

****Can waive PE for participation in athletics one semester in the Senior year and/or one semester for schedule conflict in the senior year.**

F. **Financial Literacy**

1. Financial Literacy — 1 Semester OR
2. General Business — 1 Semester

Total Credits required for graduation: 56

VII. Early Graduation

A. Board Policy Code No. 505.6 - any student wanting to exercise this option must meet with the counselor to arrange their schedule and check their status for early graduation.

VIII. Academic Honors/Honor Roll

A. Honor rolls will be announced for the Jr./Sr. High School at the end of each nine-week period for the purpose of recognizing outstanding student work. To qualify for the honor roll, students must earn a 3.2 grade average or higher on all work attempted. A student must be taking at least five full-credit courses and must have no incomplete grades from the previous grading period to qualify for the honor roll.

B. Graduate with Honors - Students who graduate with a cumulative grade point average of 3.50 or better will be designated as graduating with High Honors and those with a grade point of 3.00 – 3.49 will be recognized as graduating with Honors. Those graduating with high honors will wear a gold cord at graduation.

IX. Physical Education

A. Every student is required by law to participate in physical education unless requested and meet one of the following criteria as set for by the Iowa Department of Education.

1. A student presents a written statement from a doctor stating that such activities could be injurious to the health of the student.
2. Participating in the class conflicts with the student's religious beliefs.
3. The student is a senior enrolled in academic courses not otherwise available.
4. The student is a senior and is actively involved in an athletic program (for one semester).
5. The student is a senior and is enrolled in a cooperative work-study or other educational program authorized by the school which requires the student's absence from school.

X. Post Secondary Options/Concurrent Enrollment

A. Senior Year Plus legislative information and a list of eligible post secondary institutions and course information is available in the High School Course Description Book.

B. AP Courses: Advance Placement courses are available at CAM High School through Iowa Learning Online and other online services and schools. If any parent would wish their student to take an AP or Online course they just need to talk to the Counselor and Principal to get the necessary paperwork completed and the class scheduled. If CAM High School were to have a teacher available on site to teach AP, we will explore adding it to our building's curriculum.

XI. Semester Tests

A. Semester tests may be administered in classes and may take any form, but will be approved by the Principal. A semester test schedule may be developed for semester tests indicating times, dates, locations, and other pertinent information. Students with 5 or fewer missed days without documentation will be exempt from all but two semester exams. The two tests will be chosen by the qualifying student.

XII. Special Education Student Records

A. School Board Policy Code No. 603.3 - Special Education
B. The CAM Schools maintain confidential special education records for all students who receive special education and related services.
C. Procedural Safeguards Manual: Rights of Parents of Students with Disabilities Ages 3-21
D. Parents will be informed when personally identifiable information is no longer needed to provide for a student's educational services and how such information is to be destroyed.
E. CAM High School will be maintained for at least three years following graduation or discontinuance of a student's enrollment in the district.

XIII. 504 Plan

Board Policy Code No. 102.E3

Students who are eligible or believe they are eligible for a 504 Plan should contact the building principal. Parents or teachers may also request a 504 Plan by contacting the building principal.

XIV. Withdrawal and Transfer

Students who wish to withdraw or transfer from school must come into the school with their parents or guardians and fill out a written release form or have some personal contact with the secondary office. The principal will desire a conference with the student and parent(s). Before leaving the school, the student will need to return all assigned books and school property, pay necessary fees, and leave the school with information where to forward necessary information

XV. Open Enrollment

Students have the option of open enrolling to another school district. If a parent or guardian wishes to open enroll their child(ren), they must:

- Complete an application (available in any Iowa public school district's central office and on the Iowa Department of Education's [Department] website),
- Submit an application for each child in their family, and
- Send the application to both the resident and receiving school districts on or before the established deadline to be considered for approval (Iowa Code § 282.18(2), paragraphs a and b, as amended by Senate File 2435):

Date	2026-2027 Deadline
September 1, 2026	Last day a parent/guardian may apply to open enroll their incoming preschool student who receives special education services requiring specially designed instruction (SDI).
September 1, 2026	Last day a parent/guardian may apply to open enroll their incoming kindergarten student.
September 2, 2026	Applications for incoming preschool students requiring SDI and kindergarten students will be denied unless the parent/guardian is able to demonstrate "good cause" under Iowa Code section 282.18.
March 1, 2026	Last day a parent/guardian may apply to open enroll their student in grades 1-12 for the upcoming school year.
March 2, 2026	Applications for students grades 1-12 will be denied unless the parent/guardian is able to demonstrate good cause.

A. Open Enrollment: Athletic Eligibility

Students who open enroll in grades nine through 12 are not eligible to participate in varsity contests and competitions during the first 140 calendar days (not counting summer school) unless an exception applies allowing immediate eligibility.

A student is eligible if one of the following applies:

- If the student is entering 9th grade for the first time and did not participate in high school athletics for another school or school district during the summer after 8th grade
- If the district of residence and the other school district share the sporting activity
- If the sport is not available to the student in their resident district
- The open enrollment meets the definition of good cause
- If the resident district determines that the pupil was previously the subject of an incident of harassment or bullying (as defined in section 280.28);
- The board of directors or superintendent of the resident district issues or implements a decision that suspends the discontinuation or suspension of varsity interscholastic sports activities in the district of residence;
- The board of directors of the resident and receiving district agree to waive ineligibility;

- During the 2020-2021 school year, a student was enrolled in District A on the first day of school, enrolled in District B for a portion of the school year, and then re-enrolled in District A prior to July 1, 2021.

A student who is academically ineligible in their resident district remains ineligible in the receiving district for the remaining period of ineligibility declared by the resident district regardless of any of the circumstances above.

For other questions regarding eligibility, please contact the Iowa Girls' High School Athletic Union (IGHSAU) at 515-288-9741 or the Iowa High School Athletic Association (IHSAA) at 515-432-2011.

B. Open Enrollment: Transportation

Parents are responsible for transporting children openly enrolled to another district. This applies to all students, including those with an individualized educational program (IEP). As a general rule, if the need for transportation is stated in the IEP as a related service, the parent is responsible for this obligation under open enrollment (Iowa Admin. Code r. 281—IAC 17.10).

If a child openly enrolls to a district that is contiguous to (or borders) the home district and the parents' income meets economic eligibility requirements, the family may receive a stipend for transportation or be provided transportation by the resident district (Iowa Admin. Code r. 281—IAC 17.8). For additional information, see the transportation assistance guidance on the Transportation Assistance webpage.

XVI. School Counseling

The counseling program is one facet of the school which is uniquely individual as the counselor usually works with one student at a time. The basic principle is to give each student whatever help he/she needs to achieve success and happiness; its function is to help each person become all that he/she is capable of becoming. The counselor works with students in the following areas:

A. Orientation: The counselor will help all students become acquainted with the school, the staff, the curriculum, and other school activities. Registration for classes will be done primarily through the counseling office.

B. Individual Inventory: A cumulative record is maintained for each student, including health records, academic records, test results, course plan sheets, and other pertinent data. This information is applied to teaching and counseling.

C. Educational and Occupational Information: Through guidance each student has access to information on a variety of career fields, colleges and trade schools, educational offerings, and job preparation and requirements. The counselor will also communicate college representative visitations to the school.

D. Counseling: The counselor is also available to discuss personal problems. All conversations between student and counselor are kept strictly confidential; the counselor breaks this confidence only upon request of the student or if it is a matter of personal safety to the student or others.
E. Follow-up: The counseling office attempts to maintain contact with former students in order to evaluate the effectiveness of the school program.
F. Testing: The counselor will assist the principal in setting up testing dates. The test results will then be shared with various factions of the school district and community.
G. MAPS: The counselor shall assist in working on the student's MAPS website that they started in Middle School. Students utilizing the program is a state requirement in helping guide them to a career path and post-secondary options. It is a requirement to enter High School with a 4-year plan.

XVII. CPR Requirements

Students will complete CPR training by the end of their senior year at CAM High School, training provided by certified CPR trainer.

Discipline Policy/Good Conduct

CAM Jr./Sr. High School
2026-2027

Mission of the CAM Community School District

"The mission of the CAM Community School District is to develop in all students the knowledge and skills required to be life-long learners and responsible citizens in an ever-changing society."

GOOD CONDUCT POLICY

Statement of Philosophy

The CAM Community School District believes that participation in extracurricular and co-curricular activities is an important part of a student's educational experience. These opportunities promote leadership, teamwork, responsibility, self-discipline, sportsmanship, respect, citizenship, and personal growth.

Participation in school activities is a privilege, not a right. Students who represent CAM are expected to demonstrate good character, responsible decision-making, and respect for themselves, others, and the school community both in and out of school.

The school and parents share the responsibility of helping students develop positive habits, self-discipline, and appropriate conduct. To support these expectations, the Board of Directors has established eligibility requirements and standards of conduct for all students participating in activities and organizations.

Students who fail to meet these expectations or violate established eligibility or conduct standards may be suspended or removed from participation in extracurricular activities and school organizations.

I. Definition of Extracurricular and Co-Curricular Activities

Extracurricular activities are school-sponsored activities that occur outside the regular curriculum and require participation beyond the school day. Participation is voluntary and is not required for graduation. Examples include athletics, cheerleading, drama, non-graded FFA activities, National Honor Society, speech, debate, student government, prom, banquets, and other school-sponsored clubs, organizations, and non-graded competitions.

Co-curricular activities are directly connected to an academic course and are part of the instructional program. Participation is required as part of the course and may affect a student's grade. Examples include graded music performances, student publications, graded FFA contests, and other graded academic competitions.

II. Scope of School Control

Areas of which disciplinary control can be exercised are as follows:

1. For Non-Participants:
   - A. While on school premises.
   - B. While in proximity of school premises or traveling to and from school. Conduct of students away from school property is subject to school discipline if it has a direct and immediate effect on the discipline or general welfare of the school or the educational process.
   - C. While in school owned/operated or approved motor vehicles.
   - D. While engaged in or spectators of school sponsored related activities.
2. For Participants:
   - A. Participants are subject to school control and regulations regardless of time/place. (Participants will not be under disciplinary control if past pictures/videos are turned in for retaliation.)

III. Determination of Ineligibility

His/her habits and/or conduct both in and out of school during the school year are such as to make him/her unworthy to represent the ideas, principles, and standards of CAM Schools. These ideas, principles, and standards are based upon behavior inherent in good citizenship. Breaches of these standards include: vandalism, gross disrespect, theft, malicious threats or physical attack on other persons or their property, malicious mischief, harassment/bullying, unlawful assembly, immoral acts, violation of the rules of the Board of Directors, and other violations of the criminal code. The determination of ineligibility and the period of ineligibility are the responsibility of the school principal and/or his/her designee, subject to the stipulations and procedures described in ineligibility penalties. A student is further subject to being declared ineligible for the reasons given in items #1 - #4 below:

1. In the event a student is convicted of a crime, or declared by the court to be a delinquent, except minor traffic violations, he/she shall be declared ineligible to participate in school sponsored activities.
2. If a student engages in any act that would be grounds for arrest or citation in the criminal or juvenile court system, excluding minor traffic violations, regardless of whether the student was cited, arrested, convicted, or adjudicated for the act(s).
3. Repeated or serious violations of school disciplinary policy.
4. If a student
   - a. pleads guilty to or is found guilty
   - b. admits to the office or the law or school personnel
   - c. is seen by a coach, teacher, or other adult
   - d. is reported by a signed statement by one of the above

e. is placed on formal or informal probation for any of the following, he/she shall be considered ineligible:
   i. possession or use of any form of alcohol
   ii. possession or use of illegal drugs
   iii. possession or use of tobacco

Students consuming alcohol during a religious ceremony supervised by a clergyman, or possessing a controlled substance prescribed by a physician are exempted.

IV. Ineligibility Penalties

First Violation: The period of time a student/athlete may be withheld from extracurricular activities is **four (4) weeks and three (3) participating events**.**

Second Violation: The period of time a student/athlete may be withheld from extracurricular activities is **eight (8) weeks and six (6) participating events**.**

Third Violation: The period of time a student/athlete may be withheld from extracurricular activities is **twelve (12) months and all events for that twelve month period.**

Fourth Violation: **Permanent suspension** from all activities.

Community Service may replace up to THREE events. The Principal will approve a community service plan which will outline when the student will serve community service. Then at the conclusion, the Principal will evaluate if the plan was completed and either declare the number of events served or amend the plan, or declare the student failed to live up to the set expectations and state what, if any of the events were served. **Eight hours of community service = 1 participating event.

Activities are defined as Varsity, Junior Varsity, or another level. Events counted as missed would be at one level only, unless the student had been participating at two levels. Students will also be ineligible for other level events and extracurricular activities at this time if participating at one level only,

This penalty should start upon determination of the individual's guilt. Each penalty period arising from a breach of this "good conduct" rule will include interscholastic competition. The student/athlete withheld from competition may attend practice at the discretion of the head coach/sponsor. If the infraction occurs while the student is participating in the summer interscholastic athletic program, the procedures used during the regular school year will be followed.

Ineligibility penalties shall accumulate from school year to school year during the years the student begins ninth grade to the time he/she graduates. These same

guidelines will also be applied to students in 7th and 8th grade and will accumulate only those two years. Summer activities are to be considered belonging to the normal school term just completed. If it has been determined that a student has violated another school's Good Conduct Policy, the ineligibility period will be honored if it hasn't been completed and/or their violation(s) will be recorded and used in determining the number of violations in any subsequent infraction.

If the student has been picked up and charged for, and/or pleads guilty to, and/or admits to an officer, possession or use of alcohol or drugs, he/she must report it to the principal within forty-eight (48) hours. If he/she does not report the incident to the principal within the 48 hour period, and is later discovered through interrogation, investigation, or a matter of public record, the penalties in each violation may be DOUBLED.

V. Principal's Role

The principal should be the one who immediately gets involved with the student violator. He/she will inform the student of the infraction he/she is charged with, give the student the chance to respond, inform him/her of his/her options, and document the way it is being handled (how many weeks ineligible -- from when to when -- or work up the restitution contract and hours). Moreover, the principal will contact the coach, AD, and the parents on how the situation is being handled. The principal will work with the community and organizations in assisting the student to work through his/her punishment/counseling.

VI. Student Appeal Procedure

Any violation of the "good conduct policy code" of behavior will first be handled by the appropriate coach/sponsor and/or the principal. If, within 48 hours, the student feels that he/she was not treated fairly in the matter, the following appeal board and procedure shall take effect at the request of the student or his/her parent or guardian.

A. The secondary principal
B. The athletic director
C. The president of the student council or in his/her absence, the next highest ranking student council officer.
D. The coach/sponsor of the activity in which the student accused is currently participating; the coach/sponsor most directly connected with the inappropriate behavior shall be preferred.
E. One head or assistant coach/sponsor of an activity to be selected by the accused student.

In the event of duplication of roles of any of the above people, the accused student may select another coach/sponsor to complete the five member board. The duties of this board will include the following actions:

A. To receive and document complaints of the appropriate behavior.
B. To schedule hearings of the activity board for the purpose of hearing evidence to discover the facts concerning the documented complaints and to receive testimony and exhibits as may be presented by the complainants and the accused.
C. To give written notice of the time and place of the hearing to the accused and to his/her parents or guardians not less than three working days prior to the time and place of the hearing and the name(s) of the witnesses to be called on behalf of the complainant. The day which the notice is delivered to the accused shall be counted as a day prior to the hearing.
D. To determine the degree of guilt or innocence of the accused student or students, a majority vote to prevail.
E. The hearing shall be an open hearing except that, at the accused's request, the hearing shall be closed.
F. The vote of the activities board as to guilt or innocence shall be an open vote.
G. To keep a written copy of the minutes of the testimony given, to take custody and preserve the exhibits, if any, and to record the vote and the disciplinary decision made, if any, and to forward the same to the Board of Education for review.
H. If a guilty finding or inappropriate behavior results, the suspension will begin from this time forward and shall not be less than 20 school days or 4 weeks. Suspension time will be continuous from the time it begins until it is completed.
I. The accused shall at all stages of the hearing be entitled to be represented by legal counsel.
J. Review by the Board of Education on the record will be automatic if the accused appeals to the Board of Education by filing a request for appeal and rehearing with the high school principal, not later than ten days following the activities board hearing.
K. The high school principal will act as presiding officer at any hearing scheduled although he/she may designate another member of the activities board to serve as presiding officer in the event he/she does not choose to so serve himself/herself in any or all hearings; the presiding officer will appoint a clerk to record the tape recorded, if appropriate. The presiding officer shall take custody of and preserve any exhibits offered; this person need not be a member of the activities board if the presiding officer decides otherwise.
L. Records shall be preserved of all procedures but will not be placed in the student's permanent record. This code will be reviewed periodically by the CAM Community School District administrators and readopted each summer for the ensuing year.

VII. Eligibility Policy For School Infractions**

The established discipline policies of the school will be enforced for all infractions occurring during school hours and at school sponsored events. For the infraction of these rules, the student will receive a suspension for the time specified in the administrative rules for that particular breach of discipline. While suspended, the student will not participate or be a spectator at any school-sponsored event.

Students are to be aware that notwithstanding the concept of double jeopardy and the legal requirements of due process, it is possible for one act to be in violation of (1) this Behavior Code, (2) Eligibility Requirements for Participation in Interscholastic Activities (School Board Policy IDFA), and (3) the State of Iowa Criminal Code. Thus, it is also possible that one given act can result in a student being suspended or punished under all three. Whether said act is acted upon by law enforcement officials, adult court or juvenile court will not be determinative of whether the school will punish the act.

VIII. Bullying & Harrassment

School Board Policy Code No. 104 - Anti-Bullying/Anti-Harassment Policy
Bullying will not be tolerated at CAM JR./SR. HIGH SCHOOL.

Definition: Bullying is when a person or persons hurts or frightens another person or persons deliberately and repeatedly **creating a power shift to the bully.**

What bullying looks like:

Words	**Behaviors**
Called stupid	Pushed around
Called teacher's pet	Tripped
Make fun of looks	Notes with mean things on the back
Called names	Steal things from locker
Made fun of family	Vandalism of school
Made fun of abilities	Vandalism of personal property
Make fun of academic ability	Pushed into lockers
Make fun of being smart/dumb	Slam locker door on you
Make fun of your looks	Shoving heads into lockers
Make fun of answers in class	Do things to your lunch
Laughing at the bullies actions	Spitting on others
No compromising	Damage books not belonging to you
Happens if teacher is not looking	Break locks on lockers in hall & gym
Rude comments	Racial teasing
Swearing	Trash gym clothes in showers
Arguing	Shoving

Talk behind your back
Gossiping/Spreading rumors
Teasing
Verbally pestering
Emotionally hurting words
Laughing at people
Constant texting intimidating words
Angry Facebook and Internet posts
Mass texts of intimidation
Posts online of any kind that include any of the above actions

Kicking
Hitting
Pulling hair
Flipping off
Physically hurting others
Isolating/Leaving out/Loner
Pulling hair
Beating someone up
Taking money from someone
Pulling on someone's underclothes
Sexually touching
"Bagging"
Stalking
Picking on because of a disability
Putting mean signs on person's back

IX. Citizenship Code

As CAM Jr./Sr. High School students, strive to make this school outstanding by being:

1. On time to classes;
2. Ready with your assignments;
3. Respectful of public and private property;
4. A supporter of school activities;
5. Cooperative and respectful with classmates, teachers, administration, and other staff personnel;
6. Clean and neat in appearance as well as dressed in appropriate school attire;
7. Courteous at all times to guests in our building.

X. Detention

Detention may be assigned at the teacher's discretion as a consequence for classroom misconduct or other good reasons. Detentions will also be issued to a student who has received his/her third unexcused tardy. A one-day notice will be given before the detention is to be served. A JMC referral documenting the incident will be sent to the office by the teacher, and it will state the reason for the detention and the time and date for detention. Attendance is required.

Failure to serve a teacher assigned or other detention may result in a parental contact and/or a Saturday school. Detention will be served between 3:00 – 3:30 unless other arrangements are made at the discretion of the supervising teacher/administrator.

XI. Discipline

Definition: "School Discipline" is the guidance of the conduct of students in a way which permits the orderly and efficient operation of the school, i.e., the maintenance of a scholarly, disciplined atmosphere to achieve maximum educational benefits for all students.

Applicability: Applies to students while on school premises, while attending school sponsored events, while on school owned and operated buses or on chartered buses while students are engaged in school sponsored activities, and while students are away from school if their conduct directly affects the good order, efficient management or welfare of the district.

Expected Behavior: Students are expected to conduct themselves in keeping with their levels of maturity at all times. Students should govern their actions taking into account the rights and welfare of all students and respect for authority vested in school personnel and regard for public property.

Breach of Discipline. Any conduct of a student which interferes with the maintenance of school discipline shall be considered a breach of discipline.

Breach of discipline includes but not limited to the following:

A. The use or possession of tobacco or any tobacco product;
B. The use or possession of alcoholic beverages;
C. The use or possession of any controlled substance unless such substance was obtained directly from, or pursuant to, a valid prescription or order of a practitioner while acting in the course of his/her professional practice;
D. Attendance or participation in any school activity in an intoxicated state or under the influence of a controlled substance unless such substance was obtained directly from, or pursuant to, a valid prescription or order of a practitioner while acting in the course of his/her professional practice;
E. The distribution of, transmittal of, or sale of any tobacco product, alcoholic beverage, or controlled substance to other persons;
F. Disorderly conduct: including temper tantrums; fighting or rowdy behavior; making loud noises so as to cause interference with other persons; using abusive language or gestures which the student knows or reasonably should know is likely to provoke a violent reaction by another; disruption of meetings, activities, or assemblies of persons by conduct intended to be disrupting; obstructing school premises or places where school functions are to be held, with the intent to prevent or hinder its lawful use by others; or any other behavior intended to interfere with the rights of others;
G. Refusal to conform to policies, rules, regulations, directives or requests of the district or of its officers, employees, or agents of the district when acting within the scope of their employment or duties;
H. Physical attacks on or threats of physical attack to other students, officers, employees, visitors, or agents of the district;
I. Extortion;
J. Possession or use of dangerous weapons or objects;
K. Display of racial bigotry or intolerance of any kind;
L. Criminal or illegal behavior;
M. Committing a theft or robbery or attempting to commit a theft or robbery;

N. Damaging, altering, injuring, defacing, or destroying any building fixture, piece of equipment or item, which includes writing, drawing, or making marks on walls, furniture, and fixtures;
O. Gambling;
P. Intimidation, harassment, bullying;
Q. The use of obscene, lewd, or profane language;
R. Initiating, circulating, or participating in the circulation of a report or warning of fire, epidemic or other catastrophe knowing such report or warning to be false;
S. Threatening to place or placing any incendiary or explosive device or material in any place where it may endanger persons or property;
T. Truancy: absence from school or assigned classes or activities without a reasonable excuse
U. Trespassing on school property: entering upon or into school property without justification or without the permission of school officials or remaining on school property after being notified to leave by school officials;
V. Joining, becoming a member of, or soliciting other students to join, or become a member of, or taking part in forming or organizing a fraternity or society of students without prior approval of the Board of Directors;

Sanctions. Students who violate the policies, regulations, rules, or directives of the district may be subject to the following discipline sanctions.

XII. Student Appeals (District Policies)

Students may file a complaint regarding school district policies, rules and regulations or other matters by complying with the following procedure. This procedure is strictly followed except in extreme cases.

•If an employee is involved, discuss the complaint with the employee within two (2) days of the incident;

•If unsatisfied with the employee's response or if there is no employee involved, talk to the principal within two (2) school days of the employee's response or the incident;

•If unsatisfied with the principal's response, talk to the superintendent within two (2) days of the principal's response;

•If unsatisfied with the superintendent's response, students may request to speak to the board within two (2) days of the superintendent's response. The board determines whether it will address the complaint.

XIII. Hazing And Harassment

Hazing, initiation, harassment or bullying is forbidden. Violations will be considered a breach of the good conduct policy and dealt with by the building principal.

XIV. Vandalism

Board Policy Code No. 502.2

Special provisions relating to damage to school property: In the event a student violates any district rule regarding damage to school property, the student shall

compensate the district for such damage. The student may also be disciplined by any other means set forth, depending upon the severity of the damage, the circumstances of the incident, and the prior history of the student. Vandalism is defined as "damaging, altering, injuring, defacing, or destroying any building, fixture, piece of equipment or item which includes writing, drawing, or making marks on walls, furniture, and fixtures."

XV. Sanctions for Minor/Major Offenses of Discipline Policy

Infraction & Sanctions Glossary, Sanctions Matrix, & Breakdown of Infractions

Activities Handbook

CAM Jr./Sr. High School
2026-2027

Mission of the CAM Community School District

"The mission of the CAM Community School District is to develop in all students the knowledge and skills required to be life-long learners and responsible citizens in an ever-changing society."

ACTIVITIES AT CAM JR./SR. HIGH SCHOOL

I. Church Night

In cooperation with the churches of the CAM school districts, to assist in facilitating their youth oriented activities, except for unusual circumstances, the merit of which shall be determined by the building principal, it shall be the policy of the CAM school districts to refrain from sponsorship of activities on Wednesday evenings requiring student attendance and participation.

II. Academic Eligibility

The Iowa Department of Education and all state activities associations have enacted eligibility guidelines that are different from **CAM Jr./Sr. High School's established rules (See eligibility D**). Though academically tougher, CAM's rules are different and still in effect. Here's a summary of the combined policies, punishments and when they will be applied.

Period	Standard	Penalty if Ineligible
Mid-term (CAM)	no Fs	2 week ineligibility unless they attend the Lunch Study Table. Not passing after 2 weeks, ineligible till quarter.
Quarter (CAM)	no Fs	2 week Ineligibility, Must attend Lunch Study Table, and if Not passing after 2 weeks, ineligible till end of quarter.
Semester (State - Scholarship Rule https://www.iahsaa.org/handbook/	no Fs	*Ineligible for the first period of 20 calendar days in the interscholastic athletic event.* Receives credit in four subjects.

III. Practicing When Ineligible

Philosophy: The philosophy of CAM Jr./Sr. High School is we want to support a student that becomes ineligible, and if possible keep them involved with their activities and the positive influences of their coaches/sponsors and the other students.

Study Table: Students who become ineligible for activities must attend Study Table during lunch for two academic weeks. Each day, students must demonstrate to the At-Risk Coordinator, Principal, or designated staff member that they are completing the work necessary to regain eligibility by the next grading period (midterm or quarter). After eating lunch, students will use the remaining time to complete assignments and prepare for upcoming assessments.

Student's responsibility: It is the student's responsibility to communicate with teachers, the At-Risk Coordinator, the Principal or an appointed staff member at the times designated. If he/she does not communicate consistently or is not following the terms of their practice agreement, they will be pulled from practice back to study table even if they are passing all of their classes.

Student's cooperation: If the student does not cooperate with the At-Risk Coordinator, the Principal or an appointed staff member and does not fulfill his/her responsibilities or does not attend study tables they will be in violation of school policy and team rules and no longer will be considered a member of the team. This will affect any other eligibility penalties (state) that hinge on the students serving time during their next activity.

IV. Eligibility (All Cases)

A student will be declared athletically ineligible if:

A. He/she does not have a physician's certificate of fitness issued this school year or if he/she is twenty years of age or older. Moreover, students must present an insurance waiver form if the student is not covered by the student insurance which may be purchased through the school district. A consent form which contains the above information shall be signed by both the student and his/her parents or guardian prior to the beginning of the first sports in which the student plans to participate. Student athletes shall not be allowed to practice until a signed consent form is on file at the school.

B. He/she has attended high school for more than eight semesters (20 days of attendance or playing in one contest constitutes a semester.)

C. He/she was out-of-school last semester or if he/she entered school this semester later than the second week of school.

D. He/she *FAILED ONE* or more classes at CAM or another district, at the end of the mid-term and/or nine-week grading period. At the end of a student's eighth grade year, he/she is allowed to 'clean the slate' and become eligible into their freshman year. Special education students will be judged by progress towards the goals as stated on their I.E.P. Satisfactory progress must be evident. The definitions for extracurricular and co-curricular will be the same as those defined in the Good Conduct Policy. A "Withdrawal (W)" is considered as an "F" and an "Incomplete (I)" is treated as an "F" and all work must be completed within two weeks. You must be passing all coursework for which credit is given, which is at the Semester, to be eligible by State eligibility standards.

E. He/she has changed schools this semester. (Except upon a likely change of residence of his/her parents.) State association rules apply.

F. He/she has ever accepted an award for his/her high school participation from an outside group other than an inexpensive, unframed, unmounted paper certificate of recognition, or if has ever received any money for expenses or otherwise for his/her participation in a contest.

G. He/she has competed on an outside team as a team or as an individual while out for a sport during that sport season without the previous written consent of his/her superintendent.
H. He/she has ever trained with a college squad or has participated in a college event.
I. Does not receive credit in at least four subjects.
J. Violates the "Good Conduct Rule" and is until they meet the time penalty as established by the "Good Conduct Rule" or has done something in another school district that violates their version of the good conduct rule OR our version of the good conduct rule.

V. 8th Grade Students Participation in HS Sports

Eighth grade students at CAM Community School District shall be eligible to participate in high school sports that are sanctioned by the Iowa High School Athletic Association (IHSAA) or Iowa Girls High School Athletic Union (IGHSAU) and all rules enacted by state governing bodies shall be followed. This law and Department of Education rules only apply to activities sanctioned by the IHSAA and IGHSAU.

The process of moving 8th grade students to high school sports teams will be a case by case process:

- Each 8th grade student-athlete must submit a physical form stating they are able to compete at the high school level (IHSAA & IGHSAU updated form).
- Head Coach of the sport recommendation to AD and Principal
- Head Coach and AD meeting with prospective 8th grade student and parent/guardian for approval
    - Topics to be discussed: Safety, No guarantee of playing time & Length of season
- AD and Principal final approval.

Considerations

- Mental and physical readiness of prospective student athlete
- Impact of JH Team / Program
- Student's academic standing
- Student's behavior standing

Timing

Eighth grade students can only play one level of a sport (either middle school or high school; can't play both). An 8th grader could play a high school sport in the fall, then a middle school sport in the winter, etc. - the decision is completely sport to sport.

Once the student competes as part of the middle school team, he/she may not compete on the high school team in that sport at any time for that school year. Once the student competes as part of the high school team, he/she may not compete at the middle school team in that sport at any time for that school year.

When does the decision have to be made if the 8th grader will play middle school or high school for a specific sport? Once a student-athlete has been listed on a roster for a game, they have established what level (middle school or high school) they are eligible to compete at for that season. At that time, the student is locked in to that decision for the rest of the season. If high school is chosen for the athlete and the experience is not going well at all, unfortunately the student is stuck with that decision for the remainder of that season.

Sharing Agreements

Any school that CAM CSD enters into a Cooperative Sharing Agreement for IHSAA and/or IGHSAU sanctioned sports must have an adopted policy for 8th graders to play high school sports for said 8th grade student to be able to play high school sports for CAM CSD. If an eighth grade student attends a non-public school and has no high school with the same governing body, the 8th grade student may participate in high school athletic contests/competitions in his/her district of residence.

VI. Quitting Athletics/Activities

Once games begin, a student who quits a sport/activity during the season is ineligible to participate in other sports until the end of that season.

Any student who fails to complete an activity will be ineligible for awards or to attend the awards banquet, unless eligible because of another activity, except for reasons beyond the student's control such as illness or injury.

VI. School Attendance

Students who are scheduled to participate in a public performance or interscholastic activity on any day that the junior and senior high schools are in session, are required to attend scheduled classes, and activities for half a day (**four full periods**) immediately preceding the performance, practice, or activity. Highly unusual exceptions may be granted to this rule at the discretion of the principal or his/her designee if arrangements are made in advance.

VII. Transportation To Activities, Field Trips...

Whenever CAM Schools provides transportation for any school sponsored event of any kind, all participants in the event must travel by way of the school transportation or with a parent. No student will be allowed to drive to or from any school sponsored event in which he/she wishes to participate nor may any

student ride with a student friend or friend's parent. Exceptions will be allowed only on principal approval. Sign out sheets after events shall be provided by the activity sponsor.

VIII. Criteria For Activity Participation

The purpose of this document would be to provide a visible guideline for students, sponsors, coaches and administrators so that students are not put in a position of conflict or choice when multiple events occur at the same time throughout the year. In considering such a policy the following items would fall under the "expected" category:

1. All arrangements should be worked out among coaches, directors and sponsors so that no student is put in the position of having to choose an activity to participate in on any given date.
2. No punishment or penalty of any kind should be directed to a student for missing an activity due to another school activity's conflict, especially if the decision is being made for them.
3. It is the obligation of all sponsors to be aware of potential conflicts and to make necessary arrangements well in advance when possible or even adjust the schedule to accommodate the student's participation.
4. The calendar will be created to avoid as many conflicts as possible.

The following criteria should provide a guideline in dealing with multiple event nights or dates.

1. State sponsored events, such as the Iowa High School Athletic Association, Iowa Girls Athletic Union, Iowa High School Music Association and Iowa State Speech Association, take precedence over conference, invitational, local events, practices and rehearsals.
2. Rolling Valley Conference events take precedence over invitational, local events, practices and rehearsals. (The only exception is that if a conference event has been rescheduled in a conflicting nature with a previously scheduled event, students would participate in the previously scheduled event.)
3. All invitational events, such as guest appearances or honors kinds of events take precedence over local events, practices and rehearsals. Because these events tend to be one time in nature or brought up in a more inconsistent manner, it is the sponsor's duty to check with other coaches and sponsors where indeed there are conflicts to eliminate putting a student in a difficult situation.
4. All local events, concerts, and programs take precedence over practices and rehearsals.
5. Events, practices and rehearsals in conflict should be resolved by the coaches and sponsors whose students are involved. All attempts should be made to accommodate both schedules if possible. Realize that the following guidelines are an attempt to eliminate potential problems, not

create them. As with most guidelines, these may be subject to change depending upon the situations that occur.

It is clearly understood that when a conflict does arise, the following procedure is expected to take place.

1. Was the schedule checked when the calendar was put together regarding conflicts? Or was the event scheduled when the calendar was put together and an event was planned?
2. Contact the coach, sponsors, etc., to resolve the conflict among the adults involved.
3. Contact the principal or athletic director with the resolution in hand.
4. Appeal to the athletic director or principal any unsatisfactory-satisfactory decisions made between the sponsors.
5. The decision of the athletic director or principal will then become final.

If you have any questions regarding these, please contact the athletic director or principal.

IX. Fund Raising Projects

All fund raising projects must be approved by the Board through its designee (the principal/AD) prior to their beginning and preferably within the first few months of school and declared what the purpose of the project and where the funds will be spent.

X. Trips

The school district will permit no overnight student trips for any group representing the school without adequate provision for adult supervision. All arrangements for such trips must be approved in advance by the principal. Out of state trips must be approved by the Board of Education.

XI. School Organizations

Athletics: CAM is a member of the Rolling Valley Conference. CAM's athletes have earned their share of championships in conference competition and not only have the respect of their opponents through their ability, but also the fine sportsmanship displayed by the athletes, cheerleaders, coaches, and student body.

The following athletic teams are planned for high school students this year:

Boys	Girls
8-man Football	Volleyball
Cross Country	Cross Country
Basketball	Basketball
Wrestling	Wrestling
Soccer	Soccer
Track	Track

Golf	Golf
Baseball	Softball
Dance Team	Dance Team
Cheerleading	Cheerleading

Clubs/Organizations:

FFA	Instrumental Music
Musical Theatre	Vocal Music
Speech/Debate	National Honor Society
Student Council	Yearbook
Newspaper	

XII. School And Non-School Publications

Official publications such as the school website, newspaper, yearbook, and other publications created for publication at school must be submitted to the student editor for approval prior to distribution. School and other publications which are obscene, libelous, or slanderous shall not be expressed, published or distributed in any official school publication. Materials which encourage students to commit unlawful acts, material and substantial disruption of the orderly operation of the school shall not be expressed, published or distributed in any official school publication.

The District's policy is to allow the publication, expression, and distribution of material without prior restraint in any official school publication where those materials do not violate the standards as set forth in this policy.

Opinions and other articles published in an official school publication are not an expression of school policy. District employees, officers, directors, and agents can not be held civilly or criminally liable for any expression made or published by students unless the school employee, officer, director, or agent interfered with or altered the content of the student's speech or expression; and then liability may only be imposed to the extent of the interference or alteration of that speech or expression.

XIII. Pep Assemblies

Upon the request of the cheerleader sponsor, pep meetings involving the student body will meet in the gym. Pep assemblies will begin during the last 15 minutes of the school day unless other arrangements are made. Cheerleaders are in charge of pep assemblies.

XIV. Pep Bus

A pep bus may be provided for select Friday, Saturday, or postseason events when at least 15–20 paying riders, in addition to cheerleaders, register by noon on the day before the event. Requests must be made by the cheerleading or Pep Club sponsor. Students and parents may ride the bus. Riders are responsible for

transportation and admission costs. Students must return on the pep bus unless released in person to their parents or guardian by the pep bus sponsor.

XV. Parties And Dances

Any senior high school dance or party is to be planned with the cooperation of the class or organization members, faculty sponsors, and the principal.

1. School activities are for students from CAM Schools only, unless special permission is obtained from the principal to bring an outside guest.
2. Once a student or group leaves the dance, they will not be allowed back into the building.
3. Prom is one dance we will consider out of school guests.
    a. Out of district students that wish to attend, must come with a current CAM student and be pre-approved by Administration or designee at least 48 hours in advance of the date of the event.
    b. A guest sign-up sheet will be posted in the office two weeks prior to the dance.
    c. CAM Student's guests must be 20 years or younger (was 21 years) but no younger than 9th grade from CAM or any other school.

Anyone bringing a guest to prom who is not a student at the CAM High School will be required to fill out a form stating that both the CAM student and guest understand the following rules as well as common-sense rules of conduct which must be abided by:

a. No drinking of alcoholic beverages;
b. No smoking, vaping, drug use;
c. No leaving and returning to the dance;
d. No wearing of caps in the building;
e. No use of foul play or profane language.
f. Follow the school's rules on personal physical contact.

Infraction of the above rules of conduct will result in being requested to leave the dance or party or the local law enforcement authorities may be involved.

3. All sponsoring groups must see to it that the date and time of the activity is placed on the official school calendar in the AD's office

XVI. Pledge Of Allegiance

The Pledge of Allegiance will be said in the classroom, facing a classroom flag, each day. Students have the option to participate or not participate in the saying of the Pledge of Allegiance each day.

CAM Jr./Sr. High School

General Information
2026-2027

Mission of the CAM Community School District

"The mission of the CAM Community School District is to develop in all students the knowledge and skills required to be life-long learners and responsible citizens in an ever-changing society."

I. Attendance

CAM students are expected to attend classes regularly and punctually in order to receive the maximum benefits from the school's instructional program; to develop habits of punctuality, self-discipline, and responsibility; and to assist in keeping disruption of the educational program to a minimum. Just as an employer expects an employee to be present during working hours, the Board of Education, Administration, and instructors expect students to attend school regularly. School attendance is the responsibility of the student and the parents and establishes for the students a good foundation for learning as well as developing a pattern for life.

STUDENT/PARENTAL RESPONSIBILITY

It is the duty of the parent or guardian to make sure their child or children attend school as called for by state law: from age six (6) to age sixteen (16). Once the school year begins and a student's sixteenth birthday occurs, that student must complete that school year. Per state law, once a student is chronically absent, which is defined as missing 10% of school days or hours in a grading period, the county attorney may be notified and notice will be given to the parents.

In the event a student is married or eighteen years of age or older and the student is not residing with a parent or guardian, the school will accept an excuse from the student.

a. **Excused Absences for students include (Senate File 2435)**.
    i. Completed the requirements for graduation in a public school district or has obtained a high school equivalency diploma.
    ii. Excused for sufficient reason by any court of record or judge.
    iii. While attending religious services or receiving religious instructions. Maximum of 5 hours per week. (Iowa House File 870)
    iv. Unable to attend school due to legitimate documented medical reasons.
    v. An individualized education program that affects the student's attendance.
    vi. A plan under section 504 of the Federal Rehabilitation Act that affects the student's attendance.
    vii. Military applicant undergoing military entrance processing.
    viii. Engaged in military service.
    ix. Traveling to and attending a funeral.
    x. Traveling to and attending a wedding.

It is the responsibility of the parents or guardians to telephone the CAM Schools office on or before the day of an absence if known ahead of time.

b. Unexcused Absence. If a student misses a school day, or a portion of a school day, for any reason, which is not specified in Board Policy, or if a student does not provide written verification of an excused absence as required in Board Policy, the absence shall be considered to be an unexcused absence in each class missed. Any student leaving the school during the school day without permission from the office shall also be considered to have an unexcused absence. ***Three unexcused tardies to the same class will be considered an unexcused absence.*** Students with three unexcused absences from a class **may be** dropped from that class for the remainder of the semester.

d. Attendance Review and Reporting to the State: By law we are required to consider reporting to the Cass County Attorney any student who has chronic absenteeism of missing 10% of school days or hours in a grading period. That means unless the student is excused (listed above), all other unexcused absences will be considered when evaluating whether or not the Cass County Attorney is contacted. The process will be implemented as follows.

1) Level 1: Notification to parent/guardian of 5 (or more) absences (95%) per academic semester.
2) Level 2: Notification to parent/guardian of 8 (or more) absences (90%) per academic semester. If absences are not defined as "Exceptions," a letter will be sent to the county attorney for chronic absenteeism.
3) Level 3: Notification to parent/guardian of 13 (or more) absences (85%) per academic semester. If absences are not defined as "Exceptions," then an absenteeism prevention plan will be created and parents will be scheduled to meet with school officials to review the plan.
4) Level 4: Notification to parent/guardian of 18 (or more) absences (80%) per academic semester. If absences are not defined as "Exceptions," the student is officially "Truant;" a referral will be made to the county attorney and a certified letter will be sent to the family.

II. Tardies

A. Late to the First Class of the Day. High School students who arrive at school late and miss 1/3 (15 minutes during a normal school day) or more of a class will be counted as absent for that class. The reason for the lateness will determine whether the absent will be categorized as excused or unexcused. The student must report to the office after 8:30 a.m.

B. Tardy to the Students First Period Of The Day (Either EB Or 1st Period): Students that are unexcused tardy to the first period will serve a ½ hour detention on their third unexcused tardy and then ½ hour for every subsequent one. If any further delay than the assigned date of the detention will double the penalty and must be served at the next possible time before or after school. Unexcused tardies between classes will move

you towards three and once you get there every tardy for the first block will get you another ½ hour (others have to accumulate to three).

C. Unexcused Tardy: Slept in, car won't start, Dad/Mom didn't wake me, alarm didn't go off, I forgot my books, Finishing an assignment, had to work, stopped for breakfast, had to get gas, etc. IT DOES NOT MATTER IF A PARENT CALLS IN these, and excuses like these, are still unexcused. You get three before you have to serve a detention.

III. General Attendance/Tardy Procedures

- Make-up Work. Any student not completing work to the satisfaction of the teacher, and/or not completing work within the time limits, shall receive a failing grade for the portion of the work deemed not satisfactory or not timely. All makeup work assigned to a suspended student will be due upon reentry. Make-up work time allotment for extended illness will be handled on an individual basis. Students with unexcused absences will not be allowed to make up work.
- Monday Study Table: Students who have missing work in the gradebook as of Thursday at 4 p.m. may be requested through email (parents as well) to attend Study Table on PD Mondays from 9:00 - 11:00 or as recommended by the teacher/office. Students need to check in to the office and will be monitored for work completion.

II. Surveillance

The building and parking lot is equipped with surveillance cameras that are on 24 hours a day, 7 days a week, recording activities in all hallways, at all doors, the gym, on the roof and in the parking lot. Each month's activity is stored on the machine. If a student has a concern about harassment in the hallways, items stolen, or anything else that happens within the camera's range we have a possibility of using the recorded data to help solve these problems. We may not have time to consider all requests, depending on the severity of the incident and/or items stolen. The more specific the time-frame, the better chance we can check for the student.

III. Food And Drinks

Pop is not allowed in the classrooms. Water and other "healthy" beverages are allowed in the halls/general areas and in classrooms as instructed by the teachers. Food should be consumed only in the commons area. Teacher classroom rules that are stricter than listed above are always in effect. Teachers and administrators have the right to confiscate pop and food items if necessary. Teachers may also allow items on an occasional basis. Bottles and trash should be disposed of in the proper receptacles.

IV. Closed Campus

A closed campus will be observed at CAM Jr./Sr. High School. Students leaving the campus without school permission and properly signing out will be subject to disciplinary action. If a student wishes to leave the building for any reason, check with the office. It is not recommended that students request to go uptown to run errands that could be done outside school hours. Requests will be considered on an individual basis and may or may not be granted.

Sign-out/Sign-in – Students must sign out and sign in each day they leave and when they return to the building during school hours.

Privileges suspended or revoked – If a student takes advantage of this privilege, violates school policy he/she may have open campus privileges suspended or revoked permanently by the administration.

Privilege suspended due to academic performance: If a student receives a "U" for a grading period from IWCC they will have their open campus privilege suspended until he/she can demonstrate they are getting at least a "C". If they are failing another course taken at CAM High School, or are a junior and score NON-proficient on one of the core Spring Iowa Assessments tests, their privilege will be suspended indefinitely.

VI. Driving To School

Board Policy Code No. 502.10

Students will be permitted to drive to school. Students driving on a school permit will be given special instructions by the Superintendent or Principal. Students driving cars or other licensed vehicles to school are to use the parking lot on the east side of the high school building. They are to park the vehicle immediately upon arrival at school and should not move them or go to them during the time that classes are in session, between classes, or while on lunch break, without permission from the principal's office. Cautious driving habits are to be practiced in the vicinity of the school and parking area. This privilege may be revoked if driving habits are poor on grounds or use of a student permit is abused.

VII. Personal Appearance

Board Policy Code No. 502.1

The board expects students to be clean and well-groomed and wear clothes in good repair and appropriate for the time, place and occasion. Students are to dress appropriately for school. What is legally permitted in public may not always be educationally acceptable at school. Students may not wear clothing with pictures, words, or slogans that are not appropriate for the educational setting.

Although the list is not all-inclusive, the following list are examples of attire that is considered not appropriate:

1. Attire that depicts profanity, hate speech, obscenity, the use of weapons, or violence
2. Attire that promotes use of tobacco, drugs, alcohol, or other illegal or harmful products
3. Attire that promotes, implies or contains sexually suggestive messages
4. Attire that exposes or reveals the chest, midriff, pelvic/groin area, and buttocks
    a. Crop Tops: Must go to the waist of the pants
    b. No “Spaghetti Straps”
    c. Tanks: Should be non-altered with non-altered open sides.
    d. Shorts should be of appropriate length
5. Visible underwear or bathing suits (visible waistbands or straps on undergarments worn under other clothing are not a violation.)
6. Headwear or costumes are not allowed to be worn in the school buildings during the school day unless designated by Administration on special occasions. Hoods up on hoodies is prohibited.
    a. ex: Homecoming Week
    b. headwear may be worn for a school-related purpose and safety (ex: industrial arts, auto shop).
    c. headwear may be worn as a religious obligation
7. Attire that contains language or symbols that demean an identifiable person or group or otherwise infringes on the rights of others
8. Attire that depicts gang affiliation
9. Attire that causes or is likely to cause a material disruption, a substantial disorder to school activities or the orderly operation of the school

VIII. Personal Electronics, Cellphones and other devices

The CAM Community School District recognizes that technology can support learning and communication when used appropriately. However, in-person learning and interactions are essential for building relationships, developing social skills, and supporting student success. To promote an engaging learning environment, students may not use personal electronic devices during classroom instructional time.

Definitions

Board Policy Code No. 503.09

Personal Electronic Devices

Personal electronic devices include any student-owned device used to send or receive information or create, access, or review content. Examples include cell phones, smartwatches and other wearable devices, laptops, tablets, portable gaming devices, media players, and student-installed applications on school-issued devices. Devices used solely for documented legal, health, or safety purposes are not considered personal electronic devices under this policy.

Instructional Time
Instructional time is any period during which students are under the supervision of licensed instructional staff or instructional assistants, including independent study. It begins with the start-of-class bell and ends with the dismissal bell.

Student-Specific Exceptions to Policy
Petition by Parent or Guardian. A parent or guardian of a student may petition to allow their child to maintain access to a personal electronic device for a legitimate reason related to the student's physical or mental health, based on the unique facts of the student's case. The petition shall be addressed to the building principal. If not granted, a parent or guardian may appeal to the superintendent or designee, whose decision shall be final. A parent or guardian has the burden of providing a legitimate reason for allowing the child to maintain access to a personal electronic device contrary to CAM CSD's policy.
Student Plans. A student who has a current Individualized Education Program, a plan under Section 504 of the federal Rehabilitation Act, or health plan may maintain access to a personal device during an appropriate portion of the school day as documented in the plan. The device should be used solely in the manner necessary and documented.

Violations of Policy
The District has set forth a plan of progressive discipline for violations of this policy (503.9-R(1)). Building administrators and staff are empowered to enforce this policy and regulations in alignment with the age and developmental maturity of the students in their specific building.

IX. Lunch Account Balance
Students will receive notice when their account is overdrawn. If the account reaches a negative balance, the student will not be allowed to charge any more hot lunches until funding is in his/her account.

X. Lunch Money Deposit
Lunch money must be deposited in lunch accounts before 8:30 a.m. in order to get credit for that day's lunch.

XI. Parental Messages To Students
We would like to discourage messages to students while they are in school unless the message is important. Under no circumstances will students be called for "social" phone calls. Messages from parents will be delivered as soon as practical, if possible, and in the case of an emergency, students will be called to the phone. Use of texting is recommended as long as students check at appropriate times.

XII. Personal/Physical Contact (pda)

The administration and staff will not tolerate physical contact of the following kind while at school or any school activity (i.e. excessive hugging, kissing, body pressing, sitting on laps, etc.). If an infraction of this rule occurs, the reprimand will be as follows: first offense- the teacher will talk to the students; second offense-teacher and principal talk to the student. Third offense - discussion of the problem with the parents involved; and Fourth offense -suspension.

XIII. Health Services

Board Policy Code No. 507.2,
Board Policy Code No. 507.2E1 - Asthma/Restricted Airway
Board Policy Code No. 507.2E2 - Authorization For Administration Of Meds/Special Services,
Board Policy Code No. 507.2E3 - Authorization For Independent Self Carry & Admin. Of Prescribed Medication Or Independent Delivery Of Health Services By The Student
Board Policy Code No. 507.2E4 - Parental Authorization And Release Form For The Administration Of Voluntary School Stock Of Over-The-Counter Medication To Students

Student Personnel/Injury or Illness at School

Students who become ill or are injured at school will be given available first aid. Whenever possible, parents will be notified by phone and instructions will be requested as to the disposal of the case (what to do next). When the parent has no telephone or cannot be reached, the ill or injured child may be transported home, to the hospital, or to a doctor's office by a member of the school staff.

In cases of emergency, the pupil shall be transported to a hospital or a doctor's office by ambulance or other convenient type of transportation. If possible, the family physician listed on the office records shall be contacted.

The Board assumes no responsibility for medical treatment of students. It shall be the policy of the District that no medications shall be taken by or administered to students at school except under the following conditions:

A. Written authorization of the parent or guardian shall be on file in the principal's office. For prescription medications, written authorization from a physician for the District to administer prescription medications shall also be on file in the principal's office. The pharmacy labeled bottle may serve in lieu of the doctor's signature.
B. Only nurses or employees who have completed training in medication administration shall administer the medication.
C. All medication shall be administered in the office when possible. No medication is to be kept by the students in their desks, lockers, or on their persons.

D. Prescribed medications shall be stored in the office area in a secure place in their original containers with a detailed label or authorization form clearly showing the student's name, date prescribed, name of the medication, dosage, times for administration, expiration date, prescribing physician, any special storage or administration procedures and any anticipated reactions. The designated employee may contact the student's physician and/or parents if he/she has any questions regarding the administration of medications.
E. Nonprescription medications shall also be stored in the office in a secure place in their original containers and shall be accompanied by a consent form from the parent or guardian giving the student's name, the name of the medication and the dosage. Telephone authorization will serve as permission, but must be confirmed by a written authorization within two school days. The designated employee may contact the student's physician and/or parents if he/she has any questions regarding the administration of medications.
F. Acute cases, such as asthma, diabetes and seizures will be handled individually.
G. A written record shall be maintained showing all medications administered, the dosage, the name of the person administering the medication, the name of the student, the date and time of the administration and any reactions.

XIV. Internet-Appropriate Use

Board Policy Code No. 605.6R1
Board Policy Code No. 605.08 - A.I. In The Educational Environment

Because technology is a vital part of the school district curriculum, the Internet will be made available to employees and students. Appropriate and equitable use of the Internet will allow employees and students to access resources unavailable through traditional means. The Internet can provide a vast collection of educational resources for students and employees. It is a global network which makes it impossible to control all available information. Because information appears, disappears and changes constantly, it is not possible to predict or control what students may locate. The school district makes no guarantees as to the accuracy of information received on the Internet. Although students will be under teacher supervision while on the network, it is not possible to constantly monitor individual students and what they are accessing on the network. Some students might encounter information that may not be of educational value or inappropriate.

Employees and students will be instructed on the acceptable use of the Internet. Should there be inappropriate accesses, Internet usage will be terminated for those involved for a definite period of time.

An acceptable use policy has been distributed and you will be required to sign at registration.

XV. Iowa AEA Online Services

Through our Area Education Agency students, parents and faculty have free access to many online websites to help with school work and learning. Information on how to use the sites can be obtained online or in the high school office.

Consult the Office or the Library for available services and current logins.

XVI. Library

1. The library will be a quiet place for study, research, computer use, and reading.
2. Books from the general collection may be checked out and renewed, if necessary. Books needed for required reading in English classes may be checked out for one quarter. Research material checked out for term papers will be due on the same date as the paper. Reference materials and magazines are to be used in the library. These materials may be taken to a classroom for one class period with permission from the librarian.
3. Appropriate behavior will be expected at all times.
4. Students will need a pass to enter the library from a class
5. Students with overdue materials will not be allowed to check out more library materials until the overdue materials are returned, renewed, or paid for if lost. When materials become more than two weeks overdue and the student has been notified, the student will not be allowed to use the library until the overdue materials are returned, renewed, or paid for if lost.
6. Students may use the library for college classes and online college classes as allowed by the IWCC on site coordinator.

XVII. Lockers/Backpacks/Handbags

Board Policy Code No. 502.5

Student lockers are the property of the school district. Students shall use the lockers assigned to them for storing their school materials and personal items necessary for attendance in school. It shall be the responsibility of each student to keep the student's assigned locker clean and undamaged. The expenses to repair damage done to a student's locker may be charged to the student.

A student's locker may be searched whenever an administrator or teacher has a reasonable and articulable suspicion that a criminal offense or a school district policy, rule or regulation bearing on school order has been violated and the administrator or teacher has a reasonable and articulable belief that the search will produce evidence of the violation. Illegal items may be given to law enforcement officials. Lockers may be searched at any time with at least two

people present. Locker maintenance inspections are conducted periodically throughout the school year to ensure that lockers are kept clean and well maintained.

Due to safety, backpacks, bookbags, satchels, handbags, purses, etc will need to be in lockers throughout the day with exception of going to PE or off campus classes. Students MAY NOT change lockers at any time during the year unless the office grants permission.

XVIII. Release of Student Information

We will follow all FERPA regulations in regards to the release of student information.

XVIX Respect For Personal And School Property

Students will be held responsible financially for any willful damage, or damage as a result of "horse play", to any school or personal property. In addition, disciplinary action may be taken.

XX. Safety Drills

Board Policy Code No. 507.5

Emergency Drills for Standard Response Protocol: Evacuate / Shelter / Secure / Hold / and Lockdown. CAM Schools conduct emergency drills designed to assure the orderly movement of students and personnel to the safest area available. Even though these are almost always for practice, it is very important for students and teachers to treat them seriously. All procedures follow the Standard Response Protocol. More information can be found at: https://iloveuguys.org/

Drill information and safety procedures, following Standard Response Protocol (SRP), will be communicated to students, staff, and families in advance.

XXI School Closings

If school is to be closed due to weather or mechanical problems, those announcements will be made via JMC, posted online and on stations KMA 960 Shenandoah, KJAN 1220 and KSOM 96.5 Atlantic. A JMC “All-Call” call will go out to all phones identified to receive calls, emails and/or texts at registration or otherwise for numbers that were identified as receiving “Emergency/Weather” related calls.

IWCC and Bad Weather: Students taking dual credit classes are exempt from attending (if due to weather) at no penalty from the professor. However it is the student’s responsibility to obtain any information missed in class by calling the professor or a student that was in attendance.

All extracurricular activities, events, practices, rehearsals, meetings, and competition to be held will be determined by the school administration. Compulsory attendance will not be required by any student member. Distance to be traveled, location of the event, time of the event, weather forecast, means of transportation, and numbers involved would be factors to consider when making the above decisions. As a general rule the events will not be held unless weather conditions significantly improve (or the impending severity was greatly overestimated by local weather stations) and if there is no announcement on the status of games/practices it is to be assumed THEY WILL NOT BE HELD.

XXII. Search And Seizure

Board Policy Code No. 502.8, Search And Seizure Checklist, Search And Seizure Regulation

All school property is held in public trust by the Board of Directors. School authorities may, without a search warrant, search a student, student lockers, desks, work areas or student automobiles under the circumstances as outlined in the following regulations to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students and school personnel. School authorities may seize any illegal, unauthorized or contraband materials discovered in the search.

XXIII. Protective Devices Required

Every student and teacher in CAM Schools who participates in any of the following courses must use required protective devices:

1. Vocational or industrial arts shops, Art, or laboratories involving experience with any of the following:
    a. Hot molten metals.
    b. Milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials.
    c. Heat treatment, tempering, or kiln firing of any metal or other machines.
    d. Gas or electric arc welding.
    e. Repair or servicing any vehicle.
    f. Caustic or explosive materials.
2. Chemical or combined chemical-physical laboratories involving caustic or explosive chemical or hot liquids or solids when risk is involved.

Every student and teacher shall wear industrial quality eye protective devices at all times while participating and while in a room or other enclosed area when others are participating in any phase or activity of such course which may subject the student or teacher to the risk or hazard of eye injury from the materials or processes used in said course. Visitors to such shops and laboratories shall be furnished with and required to wear the necessary safety devices while such programs are in progress. It shall be the duty of the teacher or other person supervising the students in said courses to see that the above requirements are

complied with. Any student failing to comply with such requirements may be temporarily suspended from participating in said course and the registration of a student for such a course may be canceled for willful flagrant or repeated failure to observe the above requirements.

Safety devices may be paid for from the general fund but the board may require students and teachers to pay for said devices and shall make them available to students and teachers at no more than the actual cost to the district.

XXIV. Student Expenses

a. Textbooks: Book fees are charged to help pay the cost of textbooks. Please take care of these books as they represent a large investment in tax dollars. Normally, a book should last five years. At the end of the school year, students will be assessed a fine if the textbooks in their possession are damaged beyond normal wear. Book Fines will be as follows:

Lost Book	---	Replacement cost of book
Broken Back	---	$10.00
Damaged	---	$10.00
Excessive Writing	---	$.25 per page
Torn Covers	---	$8.00
Torn Pages	---	$.50 per page
Cover corners bent	---	$.25

The payment of all fees and fines is part of the course requirements.

b. Activity Passes: Students and parents may buy year long activity passes to all home CAM sponsored events. These passes provide great savings to families who attend over 30% of the home activities. They are not good at other schools or for admission to state sponsored district and sub-state events held at CAM High School. You can buy season passes at the High School Office.

Student Year pass - $0 **Adult Year pass - $140**
Family Year Pass - $240 **(All include baseball/softball)**
Senior Citizens 65 & Older - $0 Still need to scan a code for non-state games per bound guidelines

c. Drivers Education: Students at CAM High School will be charged $TBA for driver's education; $TBA if you are on reduced; and free (you must pay up front and receive the money back at the completion of the course) if you receive free lunches.

Family Lunch Account Policy

It is extremely important for parents and staff to keep a positive balance in their lunch accounts. Notifications will be given to students and/or emailed to parents each Monday for accounts that have a negative balance. Parents may also check lunch account balances through the JMC online parent access program linked to the school website (camcougars.org), and we encourage you to do so. When accounts reach a negative balance of $25.00, students will not be allowed to receive seconds until the balance has been rectified. Parents may also be notified as needed during the week if accounts become negative.

e. Registration: $44 per student.
f. Student Insurance: All students who are participating in athletics must carry insurance before they are allowed to practice or to play. Inquire at registration or with the office about insurance if needed..

XXV. Office Telephone

The office telephones are for the use of school personnel, and by students for emergency purposes only. Incoming messages from parents will be delivered as soon as possible if the student is available. Cell phones as necessary, or via text, with permission and cell phones can be used at lunch and between classes.

XXVI. Theft Reports

The carrying of large sums of money and valuable items of any kind to school is strongly discouraged. When materials or cash have been brought, please check them in with the office, where they can be stored in a safe place until they can be taken home. If a student experiences a theft, please report it to the principal and then local or county authorities. Students are encouraged to contact their insurance carrier to see if theft loss is covered by their parent's policies.

XXVII. Use Of Fire And Safety Equipment

Students who see a fire or other hazardous situation are to call the nearest teacher immediately. If the situation requires use of extinguishers and/or the fire alarm, and teachers are not present, the student(s) involved should immediately report, or send someone to the office to report, on the condition, location of the problem, students involved and other pertinent data. Students who improperly use fire and safety equipment will be dealt with severely, including the likelihood of referral to legal authorities for arrest and recommendation for expulsion.

Students who accidentally trip an alarm should report the accident and location to the office at once.

XXVIII. Visitors

We ask that all visitors check in with the office for a visitor's pass. In addition, any person who is out of school and has business with a student here is asked to wait until after school hours to take care of that business. If he/she has business, which pertains to school, we will obviously be glad to accommodate that person as long as he stops by the office first to discuss that business.

Even if permission is granted, the Principal reserves the right to send the visitor out of the building if he/she has caused too much of a disruption or has been a discipline issue. The parents of the student who is hosting the visitor may be responsible for getting the student.

XXVIV Homeless
Board Policy Code No. 501.16

Transportation/Bus Behavior

CAM Jr./Sr. High School
2026-2027

Mission of the CAM Community School District

"The mission of the CAM Community School District is to develop in all students the knowledge and skills required to be life-long learners and responsible citizens in an ever-changing society."

Bus Behavior

Students are expected to follow the Cougar Traits of Responsibility, Respect, Caring and Citizenship while riding school buses. Bus drivers have complete control and authority of all actions and behavior on the buses. Students will be expected to follow all instructions and requests given by drivers without arguing. Violations of this policy will be reported by drivers to the building principal. Consequences will then be enforced by administration based on these recommendations.

Level 1 Behaviors: Bus Driver

- Not sitting in seat
- Moving from seat to seat
- Food or drink on the bus
- Throwing items
- CD players/radios used without headphones (no external speakers)

Level 1 Consequences: Bus Driver

- Assigned seats
- Conference with student(s)
- Conference with parent
- May suspend student for 1 day with administrative approval
- Repeated offenses may move to level 2 consequences with administrative approval

Level 2 Behaviors: Drivers/Administration

- Swearing
- Fighting
- Harassment of student(s) (verbal, physical, sexual)
- Arguing and showing disrespect to a driver
- Vandalizing the bus
- Opening emergency exits without proper cause
- Violation of any other safety rules and/or discipline policy
- Repeated violations of bus and school rules/policies

Level 2 Consequences: Driver/Administration

- Permanent seating assignment
- Suspension from riding school transportation
- Short-term suspension from school
- Long-term suspension from school
- Expulsion from remainder of the semester or calendar year

Level 2 Minimum consequences for Suspensions

- First Offense: Suspension from all school transportation for 1 to 5 school days
- Second Offense: Suspension from all school transportation for 5 to 10 school days
- Third Offense: Referral to Superintendent (Conference with Parent/Student required)

Bell Schedules & Tech Info

CAM Jr./Sr. High School
2026-2027

Mission of the CAM Community School District

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Bell Schedule

REGULAR SCHEDULE

7:40 – 8:24	Early Bird Period	44
8:30 – 9:14	1st	44
9:17 – 10:01	2nd	44
10:04 – 10:48	3rd	44
10:51 – 11:35	4th	44
11:38 - 12:44	5th/Lunch	66
11:38 - 12:00	A Lunch	22
12:20 - 12:44	A Class	44
12:00 - 12:22	B Lunch	22
11:38 - 12:00/12:22-12:44	B Class Split	44
12:22 - 12:44	C Lunch	22
11:38 - 12:22	C Class	44
12:47 - 1:31	6th	44
1:34 - 2:18	7th	44
2:21 - 3:05	8th	44

2-HOUR LATE START

10:00 - 10:27	Early Bird Period	27
10:30 - 10:57	1st	27
11:00 - 11:27	2nd	27
11:30 - 12:33	3rd	27
11:30 - 11:51	A Lunch	21
11:51 - 12:12	B Lunch	21
12:12 - 12:33	C Lunch	21
12:36 - 1:02	4th	27
1:05 - 1:32	5th	27
1:35 - 2:02	6th	27
2:05 - 2:32	7th	27
2:35 - 3:05	8th	27

Exhibit A
CAM Community School District
Acceptable Technology Use Policy

The primary goal of CAMCSD's available technology is to enrich the learning that takes place in and out of classrooms. In particular, technology offers opportunities for exploration and analysis of academic subjects in ways that traditional instruction cannot replicate. However, certain legal and ethical restrictions apply. Also, the limited supply of both hardware and software requires us to set priorities for use. Academic work for courses always takes priority over any other use of the computer equipment. Lab equipment is reserved exclusively for academic use.

The following is a list of rules and guidelines which govern the use of CAMCSD computers and network resources. Network Resources refers to all aspects of CAMCSD's owned or leased equipment, including computers, printers, scanners and other peripherals, as well as email, Internet services, servers, network files and folders, and all other technology-related equipment and services. These rules apply to any use of CAMCSD's network resources whether this access occurs while on or off campus.
Students may not use network resources:
- to create, send, access or download material which is abusive, hateful, harassing or sexually explicit;
- to stream or download music, video, or large media files not required for school work in a manner that degrades network performance for other users. The school will monitor network usage and may restrict access to non-educational streaming services during school hours;
- to send file attachments through the school's email system that exceed the district's current size limits; large files should be shared using the district's Google Drive rather than email attachments. Students needing assistance with file sharing should contact the Director of Technology;
- to alter, add or delete any files that affect the configuration of a school computer other than the laptop assigned for personal use;
- to conduct any commercial business;
- to conduct any illegal activity (this includes adhering to copyright laws);
- to access the data or account of another user (altering files of another user is considered vandalism);
- to install unauthorized software, browser extensions, or applications onto CAMCSD devices; to bypass district device management restrictions; to copy CAMCSD owned software or digital materials (copying school-owned software or digital content is considered theft).

In addition, students may not:
- give out their home address or phone number to anyone on the Internet (this protects users from becoming potential victims of those with criminal intent);
- give password(s) to anyone;
- post anonymous messages;
- forward email commonly known as "SPAM," Unsolicited Commercial Email (UCE), or "junk email."
- input personally identifiable information about another student or staff member into any AI tool without prior written parental/guardian consent, as required by Board Policy 605.08;

- use any open-source or non-district-approved AI tool without prior permission from district staff;
- submit AI-generated content as one's own original work without disclosure, where disclosure is required by a teacher or course expectations.

Responsibility for Property:
Students are responsible for maintaining a 100 percent working laptop at all times. The student shall use reasonable care to be sure that the computer is not lost, stolen or damaged. Such care includes:
- Not leaving equipment in an unlocked car or unlocked home.
- Not leaving equipment unattended or unlocked while at school or elsewhere.
- Not lending equipment to anyone except one's parents.
- Not using equipment in an unsafe environment.

Students must keep the computer locked (i.e. locked in your school locker, home or secure place where others do not have access) or attended (with you or within your sight) at all times. Laptops left in bags or backpacks or in unattended classrooms are considered "unattended" and may be confiscated by faculty or staff as a protection against theft. If confiscated, the student will receive a warning before getting the laptop back. If the laptop is confiscated a second time, the student may be required to get a parent signature acknowledging financial responsibility before getting the laptop back. Unattended and unlocked equipment, if stolen – even at school – will be the student's responsibility.

File Sharing and File Sharing Programs:
The installation and/or use of any Internet-based file-sharing tools is explicitly prohibited. File Sharing programs and protocols like BitTorrent, Frostwire, Kazaa, Acquisition and others may not be used to facilitate the illegal sharing of copyrighted material (music, video, and images). Individuals with legitimate, school-related needs to use these tools may seek prior approval from the Director of Technology.

Discipline:
Violations involving the misuse of AI tools - including unauthorized disclosure of personally identifiable information or undisclosed submission of AI-generated work as one's own - will be addressed under this section and, where applicable, under the district's academic integrity expectations. Any student who continually does not bring their laptop to school will lose the privilege of taking the computer home each day.

Legal Issues and Jurisdiction:
Because CAMCSD owns and operates the equipment and software that compose our network resources, the school is obligated to take steps to ensure that all facilities are used legally. Hence, any illegal use of network resources is prohibited. All content created, sent, accessed or downloaded using any part of CAMCSD's network resources is subject to the rules stated in this policy. School administration monitors our network and may find it necessary to investigate electronic incidents even if they happen after hours and outside of school. As the owners of our network resources, including email system, the school administration reserves the right, if needed, and at its discretion, remotely access, to open, examine and/or delete electronic files that violate this Computer Use Policy.

Disclaimer:
CAMCSD does not have control of the information on the Internet or incoming email, nor does it provide any technical barriers to account holders accessing the full range of information available. Sites accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the mission of the CAM Community School District. While CAMCSD's intent is to make Internet access available for educational goals and objectives, account holders will have the ability to access other materials as well. At CAMCSD, we expect students to obey the Computer Use Policy when using the Internet. Students found in violation of the policy will be disciplined. In addition, CAMCSD account holders take full responsibility for their access to CAMCSD's network resources and the Internet. Specifically, CAMCSD makes no warranties with respect to school network resources nor does it take responsibility for:
1. the content of any advice or information received by an account holder;
2. the costs, liability or damages incurred as a result of access to school network resources or the Internet; any consequences of service interruptions.

Student — I have read the terms and conditions. I understand and will abide by the stated terms and conditions for the CAM Community School District. I further understand that violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action.

Student Name (please print) _____

Student Signature _____ Date _____

Parent or Guardian — (If the applicant is under the age 18, a parent or guardian must read and sign this agreement.) As the parent or guardian of this student, I have read the terms and conditions for use of the Internet access and technology use. I understand that this access is designed for educational purposes and the CAM Community School District has taken available precautions to eliminate controversial material. However, I also recognize it is impossible for the CAM Community School District to restrict access to all controversial materials and I will not hold them responsible for materials that students may acquire on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to issue accounts for the student named above and certify that the information contained on this form is correct.

Parent/Guardian Name (please print) _____

Parent Signature _____ Date _____

Daytime Phone Number _____

Evening Phone Number _____

Exhibit B
CAM Community School District
Chromebook Use Agreement

Please read this entire section carefully.

This agreement is made effective upon receipt of computer, between the CAM Community School District (CAMCSD), the student receiving a laptop ("Student"), and his/her parent(s) or legal guardian ("Parent"). The Student and Parent(s), in consideration of being provided with a laptop computer, software, and related materials (the "Computer") for use while a student is at CAM Community School District, hereby agree as follows:

1—Equipment

1.1 Ownership: CAMCSD retains sole right of possession of the Computer and grants permission to the Student to use the Computer according to the guidelines set forth in this document. Moreover, CAM administrative staff retains the right to collect and/or inspect the Computer at any time, including via electronic remote access; and to alter, add or delete installed software or hardware.

1.2 Equipment Provided: Efforts are made to keep all laptops configurations the same. All Computers include ample RAM and hard-disk space, a protective laptop case, software, power adapter and other miscellaneous items. CAMCSD will retain records of the serial numbers of provided equipment.

1.3 Substitution of Equipment: In the event the Computer is inoperable, CAMCSD has a limited number of spare laptops for use while the Computer is repaired or replaced. However, it cannot guarantee a loaner will be available at all times. This agreement remains in effect for such a substitute. The Student may NOT opt to keep a broken Computer or to avoid using the Computer due to loss or damage. Please note that if the Student forgets to bring the Computer or power adapter to school, a substitute will not be provided.

1.4 Responsibility for Electronic Data: The Student is solely responsible for any non-CAMCSD installed software and for any data stored on the Computer. It is the sole responsibility of the Student to backup such data as necessary.

2—Damage or Loss of Equipment

2.1 Insurance and deductible: CAMCSD has purchased insurance which provides the broadest perils of loss regularly available. However, the full repair fee will be billed to the Student and his/her family for intentional, blatant misuse or gross negligence of the laptop. Parents are encouraged to add the laptop to their homeowner's or renter's insurance policy.

2.2 Responsibility for Damage: The Student is responsible for maintaining a 100% working Computer at all times. The Student shall use reasonable care to ensure that the Computer is not damaged. Refer to the *Standards for Proper Care* document for a description of expected care. In the event of damage not covered by the warranty, the Student and Parent will be billed the following:

Chromebook - up to $400.00	Laptop Bag - $30.00
Laptop Strap - $10.00	Laptop Pouch - $20.00
Charger - $25.00	

CAMCSD reserves the right to charge the Student and Parent the full cost for repair or replacement when damage occurs due to gross negligence as determined by administration.

Examples of gross negligence include, but are not limited to:

- Leaving equipment unattended and unlocked. This includes damage or loss resulting from an unattended and unlocked laptop while at school. (See the *Standards for Proper Care* document for definitions of "attended," "unattended," and "locked.")
- Lending equipment to others other than one's parents/guardians.
- Using equipment in an unsafe environment.
- Using the equipment in an unsafe manner. (See the *Standards for Proper Care* document for guidelines of proper use).

2.3 Responsibility for Loss: In the event the Computer is lost or stolen, the Student and Parent may be billed the full cost of replacement. It will be the responsibility of the Student and Parent to file a police report.
2.4 Actions Required in the Event of Damage or Loss: Report the problem immediately to the Director of Technology. If the Computer is stolen or vandalized while not at CAM or at a CAM sponsored event, the Parent shall file a police report.
2.5 Technical Support and Repair: CAMCSD does not guarantee that the Computer will be operable, but will make technical support, maintenance and repair available.

3—Legal and Ethical Use Policies

3.1 Monitoring: CAMCSD will monitor computer use while on campus using a variety of methods – including electronic remote access – to assure compliance with CAMCSD's Legal and Ethical Use Policies.
3.2 Legal and Ethical Use: All aspects of CAMCSD Computer Use Policy remain in effect, except as mentioned in this section.
3.3 Filesharing and Filesharing Programs: The installation and/or use of any Internet-based file-sharing tools is explicitly prohibited. Filesharing programs and protocols like BitTorrent, Kazaa, Acquisition and others may not be used to facilitate the illegal sharing of copyrighted material (music, video and images). Individuals with legitimate, school-related needs to use these tools may seek prior approval from the Director of Technology.
3.4 Allowable Customizations:
- The Student is permitted to alter or add files to customize the assigned Computer to their own working styles (i.e., background screens, default fonts, and other system enhancements).
- The Student is permitted to customize Chromebook settings within the limits allowed by district device management (e.g., wallpaper, accessibility settings). Students may not install unauthorized browser extensions, applications, or AI tools without permission from the CAMCSD Technology Director.

3.5 Proxy Servers and Other Anonymizers: The Student shall not bypass the filtering service and such violation could result in removal or suspension of technology privileges.
3.6 Artificial Intelligence Tools: Use of AI tools on the Computer is governed by Board Policy 605.08 and the district's Acceptable Use Policy. Students may not input personally identifiable information about themselves or others into an AI tool without prior written parental/guardian consent. Students may not use open-source or non-district-approved AI tools without prior permission from district staff. AI-generated content may not be submitted as a student's own original work without disclosure where required by a teacher or course expectation.